

# Senior Clinical Educator (Nurse)/Hospice Education Lead

## JOB DESCRIPTION

Job Title:	Senior Clinical Educator (Nurse)/Hospice Education Lead (Up to 0.2 FTE clinical work.)
Department:	Education and Organisational Development Team
Location:	St Catherine's Hospice
Responsible to:	Director of People and Organisational Development
Responsible for:	Education and Organisational Development Team
Salary:	£48,621

## Job Summary

As an experienced nurse you will lead on the development and delivery of specialist clinical programmes utilising your advanced clinical knowledge. You will support training across hospice clinical and non-clinical teams, and with a range of external stakeholders including care homes, social care, community NHS trust, and universities and businesses.

You will work in collaboration with senior clinical colleagues to plan and ensure our clinical workforce is equipped with the necessary skills to provide safe and effective care to our patients.

You will build strong links with external education providers, broadening the reach of the hospice education and training offer, supporting high quality palliative and end of life care and seek to expand our income generating activities by proactively identifying opportunities for education and partnerships to ensure there are sustainable income streams.

You will work in conjunction with the Higher and Further Education Institutions and other establishments to develop, plan, deliver and evaluate appropriate programmes at all academic levels.

You will lead the Education and Organisational Development team, ensuring compliance with national legislation.

## Main Duties and Responsibilities

1. Deliver specialist clinical training programmes to clinicians at all levels.
2. Lead the development of education programmes for staff and volunteers, based on development needs
3. Promote a culture of learning and continuous improvement across the Hospice.
4. Work with the Medical Director to develop and oversee external courses and conferences to support income generation and education
5. Maintain high level clinical skills.
6. Ensure all programmes of education are culturally sensitive and consider the needs of under served communities
7. Work with the Hospice Medical Director, and in collaboration with the Higher Education institutions, to deliver modules and develop learning opportunities.
8. Develop relationships with local colleges to build links for partnership working
9. Support the development of career pathways across the Hospice.
10. Oversee the organisation of placement students across the Hospice.
11. Work in collaboration with the Corporate Engagement Partners and Clinical Educator to develop various external training packages.
12. Lead a peer support quality assurance process to ensure education is developed and delivered to a high standard.
13. Lead and manage the Education and Organisational Development team to deliver high quality training both internally and externally, including budget management.
14. Develop and update educational policies to reflect local and national policy
15. In conjunction with clinical leads, audit the educational programme on an annual basis.
16. Expand income generating activities to ensure a sustainable income stream including diverse funding opportunities via grants and bids.
17. Represent the hospice at local, regional and national meetings/groups as identified by line manager
18. Any other duties commensurate with grade and role as required by the CEO and Directors team.

### VOLUNTEERS

The Hospice has the advantage of being supported by a number of volunteers. If a volunteer is assigned to assist you at any time, you will still retain responsibility for the requirements of this job in terms of accuracy, efficiency and standards of completion. You will also ensure good communication and be mindful of your responsibility towards that volunteer in terms of Health and Safety.

### CONFIDENTIALITY

You should be aware of the confidential nature of the Hospice environment and/or your role. Any matters of a confidential nature, relating to patients, carers, relatives, staff or volunteers must not be divulged to any unauthorised person.

### DATA PROTECTION

You should make yourself aware of the requirements of the Data Protection Act and follow local codes of practice to ensure appropriate action is taken to safeguard confidential information.

### HEALTH AND SAFETY

You should make yourself aware of your responsibilities detailed in the Hospice's Health and Safety policy to ensure that we meet our objectives and commitments for ensuring a safe working environment.



# PERSON SPECIFICATION

## ESSENTIAL

## DESIRABLE

### Qualifications/Training

- Registered General Nurse
  - Degree or equivalent level of experience
  - Advanced communication skills
  - Palliative Care qualification (or willing to work towards)
  - Teaching qualification or equivalent demonstrable experience of teaching to a high level of clinical expertise (or willing to undertake an agreed qualification).
  - Evidence of continued professional development
- Management qualification
  - Completion of a train the trainer programme

### Relevant Experience

- Significant experience of working as a band 6 or band 7 or equivalent specialist in palliative care
  - Experience of planning, developing, delivering and evaluating education and training
  - Experience of working as part of a multi-disciplinary team
  - Experience of leadership
- Project management experience

### Key Skills & Abilities

- Up-to-date and senior clinical expertise in palliative care
  - Teaching, assessment and presentation skills
  - Ability to lead, inspire and motivate a team
  - Excellent verbal and written communication skills
  - Excellent organisational skills
  - Self-motivated and able to work as part of a team, whilst being able to take initiative
  - Ability to influence effectively at all levels
  - Ability to be aware of sensitive information and maintain confidentiality
  - Ability to multi-task and deliver on deadlines
  - Ability to respond positively to change
  - Ability to deliver face to face training to a large audience
- Advanced Word, Excel and Outlook skills

## Other

- An understanding of and demonstrable commitment to the Hospice's Values as a framework for decisions, actions and behaviours.
- Understanding and commitment to the aims of Equality, Diversity and Inclusion
- Full valid driving licence/use of own vehicle and able to travel across Central Lancashire, as required
- Eligibility to work in the UK